

Dear Parents,
Salaam!



Let me share the most important updates for the Week beginning 16 September 2024. <https://translate.google.com/>: الترجمة: لغرض الترجمة يرجى استخدام هذا الرابط:

IMPORTANT DOCUMENTS

WEEKLY AGENDA FOR THE FIRST WEEK BEGINNING 16 SEPTEMBER:
[CLICK](#)

Notes for the Educational support unit : [CLICK](#)

ARTICLE FOR PARENTS (COURTESY: Mr Hassan Saad)
“Electronic blackmail (luring)” - [CLICK](#)

Previous Week’s Notes with all important points related to timing, bell schedule, uniform, mobile, make up & textbooks : [CLICK](#)

[NOTES FOR WEEK BEGINNING 16 SEP](#)

- Sunday (15 September) will be a **holiday** in lieu of Prophet Muhammad’s Birthday.
- Thursday, 19 September will be celebrated as **INTERNATIONAL PEACE DAY** @ HIS, the details of which will be communicated to you shortly.
- **OPEN AFTERNOONS**: Parents' interaction with teachers is very much necessary right at the beginning of the year so as to ensure the progress of your wards. Hence from 29 Sep to 3 October, Parents are allowed to visit the teachers after 1: 45 PM every day & on Tuesday (1 Oct) after 12 PM. Please use this opportunity to visit the school & know how you could support your wards to get better results from the beginning of the year before they get their assessments & marks.
- Kindly collect your wards from the **assigned gates** - Boys- Gate 3 & Girls Gate 6. It will help us to solve the dismissal time conflicts. Besides, drop them to school on or after 6: 30 AM since I have teachers on duty from 6: 30 AM and therefore dropping kids earlier will be a safety issue.
- Students who have siblings should collect **sibling passes** from the supervisors so as to cross the sections (Boys & Girls).
- Kindly advise the girls to refrain from using make up/**accessories**/gold or any valuable accessory.
- Students taking leave should produce appropriate medical documents to get a chance to do their formative assessments.

COMMUNICATION PROCESS

- Kindly make sure you are contacting the teachers or supervisors **ONLY VIA EMAIL** in case of clarification or query.
- Please take appointments with the receptionist in advance to meet up with myself or any of the officers/teachers. Ph: 13 666 555 Email address: lolwa@hawarschool.com

Principal - MHS: Ms Sajitha

Email: sajitha@hawarschool.com Ext: 6031

PA: Ms Mahreen

Email: mahreen@hawarschool.com Ext 6020

Supervisors:

High school Boys: Mr Raed Inayah

Email : raed@hawarschool.com Ext: 6027

High school Girls : Ms Seham Shaker

Email : seham@hawarschool.com Ext: 6037

Middle school Boys : Mr Mustafa Omar

Email: mustafa@hawarschool.com Ext: 6018

Middle school Girls : Ms Manal Shamlooh

Email: manal@hawarschool.com Ex: 6026

Counselors:

High school Boys : Mr Hassan Saad

Email: hassansaad@hawarschool.com

Middle school Boys : Mr Ahmed

Email : ahmed-bashtawi@hawarschool.com

High & Middle school girls: Ms Abrar

Email: abrar@hawarschool.com

ESU:

Head of ESU: Email: esu@hawarschool.com (6008)

If you need any assistance regarding the school G-Mail account OR Digital Campus, please contact Mr. Altaf: altaf@hawarschool.com

If you need any assistance regarding Textbooks, please contact Mr. Zaher: zaher@hawarschool.com

Any query regarding school fees, kindly contact the school accounts office: nawal@hawarschool.com

**Thanks once again for your valuable support & cooperation,
Stay Safe & Good Luck!**

Regards,

Ms Sajitha Satheesh

M&H Principal, Email : sajitha@hawarschool.com, Phone: 13 666 555 (6031)